9 a d`cmYYg'WUb' j]Y k & %- K & Zfc a 'DYcd`YGcZh'<u>9 a d`cmYY'GY'Z!GYf j]WY'f|9GGk</u>

https://ess.erp.sdcoe.net/

Effective : YVf i Ufm'% 2 & & , employees can view the 2019 W-2 from PeopleSoft Employee Self-Service (ESS).

8]fYWh]cbg[·]Zcf[·]Y a d`cmYYg.

- 1. Log into ESS at DYcd`YGcZh'9 a d`cmYY'GY`Z!GYf j]WY'fl9GGL.
- 2. Under Quick Links on the left side, click the **DUmfc```UbX`7cadYbgUh]cb** section.
- 3. Click J]Yk K!& : cfa.

x -	

4. Screen displays **J]Yk**^{*}**K!**&**#K&W**^{*}**: cf ag**^{*}

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5. Click on **MYUf 9bX : cf a** hyperlink to view W-2 as PDF. NOTE: Make sure pop-up blockers are disabled.

- 6. Click :]`]b[:=bghf i Wh]cbg to see the back of the W-2.
- 7. Click J]Yk'U'8]ZZYfYbh'HUI'MYUf to see a prior year W-2.